

Norwood Village Board Meeting May 8, 2007

Present: Marco de Sa E Silva, John Gregov, Don Jacobs, Paula Oakdale, Barbra Kalis

Guest: Neil Miller

Meeting called to order at 7:15 PM

The minutes were approved as read

Moved to approve: Paula

Seconded: DJ

Carried

New Business

Neil Miller was invited to present a proposal to upgrade the Norwood village web site.

Discussion:

Does Norwood village need a web site? Probably not. BUT we have one

Would a web site be useful to the community? Yes

Marco noted that the current board has not had any discussion on the web site but also noted that it is very difficult to find.

Major consideration: Make it accessible by using good key words

Ideal features:

- History

- Map

- Events: board meetings. Annual meeting, Potlucks, clean up day

- By-laws

- Covenants

- Board Minutes

- Articles of Incorporation

- Forms

- ACC criteria and request form

- Notices: ie Lien notices (DJ noted targeting only those homes going up for sale that owe dues to NV.)

- Links to other sites: Possible fund raising

- Bellevue City Links; Woodridge; CSC

- Link to individual web pages

- “Craigs List” type ads

The more in the site, the more expensive it will be to create and maintain.

Neil said maintenance would be free as long as there are not lots of changes, etc. and NO urgent in 1 hour type ads.

Neil Miller has offered to create, design, advise, and provide tech support for a fee. Neil suggested allowing designated others to have access to certain pages in the site to make changes.

Discussion followed about a newsletter and its value to Norwood village. A newsletter builds community: can have a classified ad section: baby sitters, dog walkers, for sale, etc. It would need to have perceived benefits to the community.

Some suggestions:

The newsletter/web newsletter could show pictures of homes in the neighborhood. There could be a featured home contest with exterior shots, judges, and a chance to show off our homes!

Barbara Kalis suggested that the block captains hold meetings and explain to their block the benefits of the web site, etc.

DJ said that we don't have block captains officially. He said the ACC and block captains were the same but that ACC did not want the added responsibility of being block captains also. Barbara suggested further discussion on this and the re-institution of block captains as the connection between Norwood residents and their neighbors and neighborhood.

Another suggestion was email access through the Norwood Village web site to the officers. Marco said that as the officers all have email addresses this is probably redundant.

Neil set out what his responsibilities would be for the Norwood Village Web site:

Initial consultation – May 8, 2007

Mock up for approval

Create basic site

Correct

One set of revisions

Site maintenance – refers to content

Setting up- protocol for action items ie 1 person who interfaces with Neil as web master - not entire board! – direction from 1 person who has the consensus of the board.

Fee: Flat \$200 for several pages – no number specified

Requires a document stating requirements for the site, consensus from board of what we want done, and then he will determine if his fee and the amount of work is commensurate. He will, if need be, re-evaluate his fee.

The NVB will develop the content. Neil will just place it. There will be no charge for maintenance ie change a color; change content/rewrite by someone else and it would be uploaded into the content. (ie minutes) The contents would be given to Neil and Neil would reformat it for the web page.

Announcements could be user done – Potlucks, clean up days, etc. The NV member would do the writing, not Neil.

There would be a need for an ombudsman type of position to review the information posted. No postings should be made without being cleared.

There would be no need for an open forum on the web page. This is not a good way to communicate. One on one communication is better and develops community.

A suggestion was made to create a CD with information about the web page and distribute it with the newsletter. This would be a hands on way of introducing the new web page to the village residents.

There would be an annual fee for hosting the web site: \$7.00 month; \$84.00 year. Neal stated that if he doesn't do the hosting he won't do the maintenance of the site because he knows his own tech conventions.

Discussion followed concerning the current Norwood Village web address which is difficult to find as it is not intuitive. A request was made to find out if it could be changed. Neil said he would look into it. (NOTE: within hours of the close of the meeting Neil emailed the board with the new web address! www.norwoodvillage.info)

When Neil concluded his presentation and the discussion ended, Marco asked that the board send him the elements we would like to see on the site. He will forward those to Neil and if he can accomplish the "wish list" within his fee structure we would move ahead. If not, then another meeting would be held to work out the details.

Neil left at 8:45 PM. The board moved on to other business.

Marco volunteered to write up the summary of the web site elements and get it to Neil.

The next question raised was where the money would come from to pay Neil. The budget is very tight and we would have to shift funds from one area to another to allow this new web page to happen. The question was raised: when the budget is approved, do we lose flexibility in moving funds around?

Fund Raising: Jim Chorlton suggested the NVB consider leasing out NW property for cell towers. The Board, after brief discussion, decided to be open to this if approached, but not to actively seek it out.

Summer Potluck: John Gregov suggested a NV potluck at the pool. The pool would be shut down early and the pool closed and an adult Bar B Q be held: alcohol, dancing, dinner, games, dessert etc. John suggested charging and having it catered so that the attendees could come and not worry about bringing and/or cooking food.

Several dates were suggested and a tentative July 28 or 29 decided upon. 2 people need to be recruited to take on the committee to set this up. Paul Oakdale and John Gregov said they would work on getting someone to head the committee..

Annual Clean-up Weekend: DJ reported that 8-10 people showed Saturday and on Sunday Bruno Kalis and DJ continued the work. The dumpster was available to NV for a week.

Next year we should try and schedule the Norwood Village and the Pool Clean up for different weekends. More communication with the neighborhood needed although flyers were posted on the mailboxes.

Treasurers Report: DJ stated that as of May 2, 20 NV members had not paid their annual dues. Don has contacted each member about their late dues and has put liens on 2 houses that are on the market. Marco thanked DJ for all his hard work in this area. \$8200.00 has been collected. \$2877 outstanding: late and owed from past years.

Marco stated that the pool lease has been officially recorded. He notes that the CSC has 2 insurances policies: one on liability on the CSC Board, one on general liability for pool. The contact person on the policies needs to be changed. DJ is working to make that change. Marco requested the contact person for the pool insurance; DJ will get it to him

Land Swap: Don Chorlton, John Gregov, Marco de Sa e Silva, and Diane Pittinger met with Bellevue about the land swap. Under discussion was the City paying their fair share of parking lot improvement/maintenance at such time as the pool undergoes major renovation. The City reps made it clear that they wouldn't recommend tying the land swap to this condition as they didn't really need the parking – there would be no benefit to the City to agree to this condition. However the City would be willing to pay for maintenance with gravel. But if the parking lot were paved, it is not certain if the City would agree to do maintenance (re-stripe, landscape, clean, trash pickup, reseal, repair, vandalism). Laurie Peterson of Bellevue said the city will not pay any cost of anything. However, Marco said that this is "common law": there is an easement and if they use easement they should pay a reasonable amount of money for use and maintenance.

Marco sent a proposal to the City asking for a fair allocation of the costs between CSC, Norwood Village and the City of Bellevue – ie reasonable maintenance. To date he has not had a response. We need to understand IF there is a benefit to NV in granting an easement which is valuable to Bellevue for parking without some assurances the City will return something valuable to NV. If CSC/NV paved the parking lot itself and then donated it to the city, then the city is subject to perpetual easement for parking but it becomes the City's responsibility for maintenance, etc.

ACC: As the Architectural Control Committee appears to be afloat without a direction. Marco volunteered to convene a meeting to see who wants to be on this committee and have them elect a chair.

ADC: The Area Development Committee was dissolved a number of years ago. Caron Chorlton has requested that this committee be reinstated. She will chair it with Jean McDonald as co-chair. It is to be clear that the ADC is NOT a covenant enforcement committee but is involved only with area beautification.

Discussion followed that perhaps in the development of the 2008 budget, the ADC becomes a line item as well as the Clean-up (mowing is in the budget) and web site.

Mailboxes: There will not always be enough room in a mailbox shelter for all new boxes. This is the case in the shelter that houses the CSC mail box. NVB asked John Gregov to approach the CSC board asking if it would be interested in a PO Box rather than a physical mail box. In the current shelter there is room for only one new box but there are 2 boxes that need to be accommodated. If the CSC doesn't want a PO Box, then this shelter may need to be rebuilt.

John Gregov was asked to publicize the Norwood Adult membership opportunity to NV by posting a sign on the mailboxes. Marco said he would write the announcement and John said he would get it posted.

The next meeting was called for June 12, 2008 at Marco's home.

Meeting adjourned.

Respectfully Submitted;

Barbara Kalis