

**Norwood Village Board Meeting
Minutes**

Date: June 9, 2009
Attendees: Dennis Hummel, Don Skidmore, Barb Kalis, Cindi Smith. Bob Weiss
Absent:
Scribe: Cindi Smith

Meeting Agenda and Content

1. **Minutes:** Reviewed and approved
2. **Treasurers Report:** June report was reviewed and approved. Discussion included below:
 - Clarification of late fees understanding-cost of collection of \$10/mo + 1% interest
 - Concerns of bottom line given outstanding dues and need for tree cutting expenses. It was decided that the board would prioritize those greenbelt trees that were in danger of hurting property. Other needs may have to wait. The greenbelt tree by Slaugh's is \$1000+taxes and is priority to cut. No other requests have formally been submitted and the board will determine based on bottom line needs.
 - **Decision:** Board agrees that green belt tree cutting would come out of line item "Open Space Maintenance"
 - **Decision:** Board agrees if there are more greenbelt trees of concern that can not be covered in the years budget, that we will take from savings to assure safety of our residents.
 - **Decision:** Apostolov outstanding dues of \$734 will be moved to "bad debit".
 - **Action:** Bob will send out second notices to those who have not paid 2009 dues.
3. **Old Business**
 - **Mailbox update:** Dennis reports that Don will not be involved in assisting with the structures.
 - i. **Action: By 6/13** volunteer will completed painting for those structures completed.
 - ii. **Action: By 6/19** Barb will make a master list of mailbox numbers and those that are already locked boxes. We will need to get keys to remove those boxes when assembling mailbox structures.
 - iii. **Action: On 6/20** Dennis will lead work party to complete the 4 remaining structures and ask that Chris Myerchin lead a workparty to change the cross beams. Don S and Bob W will help as well. Bruno will help in the morning.
 1. **Action:** Cindi will ask Troy Gillian and Terry Strasser if they can help.
 2. **Action:** Barb will ask Roger Oakdale if he can help
 - iv. **Action:** Don will make labels for the boxes.
 - v. **Action: Before July board meeting,** Dennis will complete on mailbox structure as a prototype.
 - vi. **Action:** Next July meeting-we will schedule rest of work plan with hope of having all roofs put on in August.
 - **Mailbox refund-**To be tabled for later in the year.
 - **Signage clean-up**
 - vii. **Action:** Cindi will call Dale (425-246-0995) for bid and authorize the cleanup if bid is under \$500.
 - **Web Site** –Discussion of whether to maintain Neil's services and host site for Norwood domain. Further investigation needed.
 - viii. **Action:** Don will continue discussing issues with Neil and make recommendations to board..
 - **Welcome Material-** Board reviewed Don's materials and accepted as written. Don also shared the new email address and password with Board. He will pick up the messages and forward as needed.

ix. **Decision:** Don to add welcome package to web site

4. New Business-

- **Neighborhood Outreach meetings-**Board members will attend if and when they can and are interested. Don may attend next meeting.

Next Meeting Follow-up Agenda Items:

1. Mailbox structure plan and timeline-Dennis
2. Tree removal-has that been ordered?
3. Web Site –Don recommendations
4. Signage-Cindi
5. Mailbox Refund –decide process for refunds-Oct meeting?

Next Meeting: 7/14/09 at 7pm at Barb's house. Emergency meeting may be called by Dennis if needed to move mailbox structures forward