

## Norwood Village Board Meeting Minutes

**Date:** May 12, 2009  
**Attendees:** Dennis Hummel, Don Skidmore, Barb Kalis, Cindi Smith  
**Absent:** Bob Weiss  
**Scribe:** Cindi Smith

### Meeting Agenda and Content

1. **Minutes:** Reviewed and approved
2. **Treasurers Report:** Bob was unable to attend but emailed the Treasurer's report, which was approved by the board.
3. **Old Business**
  - **Mailbox update:** Dennis reports that no action has occurred on the building as they have been waiting for good weather. Weather is improving so Dennis will connect with Don
    - i. **Action:** Dennis will work with Don Jacobs to determine workplan and schedule for mailbox structures.
    - ii. **Action:** Barb and Bruno Kalis will pick up mailboxes tomorrow and deliver to Cindi, Dennis and Don to help store. Mailboxes were obtained at a discount and the board will have to figure out refund process needed.
    - iii. **Action:** Dennis will lead effort to remove the old mailbox roofs to put into the dumpster. Meet at Dumpster 5/16 at 1 to assist.
    - iv. **Action:** Don will get materials for his label machine to use rather than purchase of numbers for boxes.
  - **2 Dumpsters will be arriving May 15**
    - i. **Action:** Dennis will order it
    - ii. **Action:** Barb will email Norwood members and post signs on the mailboxes this week. Notice will include update on dumpster and mailbox roof removal.
    - iii. **Action:** Barb will make notice to put on dumpster for members to crush their materials to assure adequate space.
  - **Tree maintenance-**Board decided that we would secure tree maintenance for the greenbelt trees and let those members that have identified tree needs know of the business we have hired to do the work and the date. Those members interested in using the same company can call and organize their needs.
    - i. The following trees have been identified
      1. Norwood Greenbelt by Slaugh's needs to be removed-full expense paid by Norwood assets.
      2. Tree down in Greenbelt on 27<sup>th</sup>-Randy Smith cut branches back off road but we'll need a chainsaw to cut rest up and remove to dumpster-**Action:** Dennis to check with Don if he has a chainsaw. Randy willing to help.
      3. Lemeaux request for view tree removal-waiting for architectural control committee approval. Board would likely contribute \$250
      4. Macdonald tree needs thinning-her expense.
      5. RJ-thinning needs-his expense
    - ii. **Action:** Dennis will call Westwind for an estimate for Norwood Board needs.
  - **Web Site** –Discussion of which web site to maintain. Further investigation needed.
    - iii. **Action:** Barb will contact Neil to let him know that Don will be calling him to discuss website design and our needs for archiving.
    - iv. **Action:** Don will contact Neil to discuss website and make recommendation to the Board at next meeting
  - **Welcome Material-** Don brought copies of welcoming materials that he put together.
    - i. **Action:** Board to review materials and give feedback at next meeting-.

- ii. **Action:** Don to secure email address for Norwood.

**4. New Business- None**

**Next Meeting Follow-up Agenda Items:**

1. Mailbox structure plan and timeline-Dennis
2. Mailbox Refund –decide process for refunds-Board
3. Dennis feedback on the following:
  - Long Park Mowing estimate
  - Tree Removal estimate
4. Web Site –Don recommendations
5. Signage clean-up-Bob or Dennis?
6. Feedback on Welcome packet and discussion of implementation-Board

**Next Meeting: 6/9/09 at 7pm at Barb's house**