

Norwood Village Board Meeting Minutes

Date: Dec 8, 2009
Attendees: Dennis Hummel, Don Skidmore, Bob Weiss, Barb Kalis, Cindi Smith
Absent:
Scribe: Cindi Smith

Meeting Agenda and Content

1. **Minutes:** Nov meeting minutes were reviewed and approved as amended.
2. **Treasurer Report:** Nov report was approved and tabled for further discussion later in the meeting.
3. **Old Business**
 - Tree cutting request was approved for \$250 for Senf/Oakdale request. Campie Ellis will contact Senf's ASAP regarding final decision. The plan is to complete the cutting by year end or early January, if necessary. Charges will be applied to 2009 budget.
 - Dennis reports that Jeff Tanglely, 2009 Pool Board President, will attend the January 2010 Norwood Annual Meeting to update the residents about pool activities. He believes pool passes for Norwood residents may be available for our residents.
 - i. **Action:** 2010 Norwood Board shall put together a proposal and present to the Norwood Pool Board.
 - Annual Meeting was confirmed for January 9th, set up at 5:30, social at 6:00 and business meeting at 7pm. Carpooling recommended due to prior church event.
 - i. **Action:** Barb and Don will prepare the documents for mailing, including agenda as agreed upon by the Board. Barb will email the tentative agenda to Board for final input. All documents to be mailed should be sent to Barb as the central point. Mailing needs to be completed before end of year.
 - ii. **Action:** Dennis will determine which board member will be in charge of specific agenda items for the meeting.
 - iii. **Action:** Bob will prepare a draft budget including changes agreed upon by the board and email to Board for final approval. Edits include combining some line items, renaming line items for clarification and removing obsolete items.
 1. **Decision:** Tree cutting subsidy will remain a line item but the application process will be changed and communicated to the residents. Starting in 2010, all applications for this subsidy must be submitted to the Architectural Control Committee no later than April 15 of the year requested. The outcome of the decision will be made at one time with work to be completed in the year of the approval. The purpose for this change is to allow the ACC to more fairly review the requests and work within the budget allowed. Maximum allowed remains \$250.
 2. **Clarification of prior decision related to late fees:** The word "late fees" of \$10 will be changed to "collection fee" to better reflect the intent. The intent is to recoup the cost of collection efforts. Therefore, when a late bill is sent, the \$10 fee would be charged for the time and cost of materials. This is not simply \$10 a month, but as often as a collection effort is made.
 - a. Bob reports that all residents received a mailing but 2009 late fee mailings have not yet been sent. Bob plans to send late fee notices soon.
 - iv. **Action:** Don will send roster to Barb for the mailing.
 - v. **Action:** Dennis will complete the printing and mailing.
 - vi. **Action:** Bob will create and bring the meeting sign-up sheet

- vii. **Action:** Bob will get a liquor license and some bottles of wine to share at the meeting.
- viii. **Action:** All Board members will meet at the church at 5:30 on January 9th to help set up and prepare for meeting duties.

4. New Business-none

Next Board Meeting- February 9th at 7pm at Bob Weiss home. All 2009 and newly elected board members will attend.

Future agenda items:

1. Election of new officers
2. Norwood Pool proposal
3. Trespass signage in greenbelt areas
4. Clarification of use of Norwood email per 11/10/09 notes: "it seems that members are using the email box to request that we notify members through the email. Although last month the board decided that we would only use the email distribution for important messages, it might be good to clarify what the membership wants. Further discussion about this is warranted."