

## Norwood Village Board Meeting Minutes

**Date:** Dec 9, 2008  
**Attendees:** Barb Kalis, Dennis Hummel, Don Jacobs, Bob Weiss, Cindi Smith  
**Absent:**  
**Scribe:** Cindi Smith

1. **Minutes:** Reviewed and approved
2. **Treasurer's report:** Don brought the balance sheet for Nov and Dec, along with the Treasurer's Report, which included a recommendation for 2009 budget. The board reviewed and made some suggestions to assure there was adequate money allotted to the various line items.

**Discussion:**

- Increase communications to \$250
  - Increase Dumpster to \$1500 and change name from "Yard Waste Dumpster" to Dumpster since the dumpster is used for yard waste and other garbage.
  - Expenses for mowing were discussed. The meeting with area residents about Long Park resulted in recommendation to mow the area currently being mowed by residents at south end of Long Park.
    - a. **Action: Barb** will bring this issue to the annual meeting for discussion.
  - Drainage seems high.
    - a. **Action: Dennis** will research appealing the drainage charges
3. **Old Business:**
    - **Web site-**Board agreed to have website maintained for archiving by laws, history, board minutes, etc. It will not be used for social or other communications for members.
    - **Mailbox shelters-** Bruno Kalis is painting shelters built. Cindi volunteered her husband to help with painting if needed. Due to weather, the goal is to get one shelter up before the end of the year and one shelter roof to show at the annual meeting.
      - a. **Actions needed:**
        - i. Bruno to contact Randy Smith
        - ii. Dennis and Don will complete the structures and ask for help from neighbors in the area affected close to the time the mailboxes are to be raised.
        - iii. Barb will send letter to residents regarding mailbox orders. Barb, Bob and Cindi offered their garages for storing.
        - iv. Board will notify the members at the annual meeting of the status and expectations about mailbox orders.
    - **Board membership**
      - a. No other members were suggested and the board will ask for volunteers at the annual meeting. Don is still considering extending

his term and will let Barb know. If he extends his term we will not need to add a new board member.

i. **Action needed: Don** to inform Barb of his decision.

- **Updating Norwood Board Roster-**

a. Board members gave Barb their edits.

b. **Action needed: Barb** to send edits to update the excel spreadsheet and have formatted to 8X11 paper.

- **Annual Meeting** –confirmed date of 1/10/09 at 5:30pm

a. Reviewed Mike Bean's minutes from 2008 annual meeting. Some edits and clarifications were made. Bob, Cindi and Don will review further to determine and give input, as needed.

b. **Action needed:** Barb to get materials out to mail by Dec 24. She will have Kinko copy and prepare letters. Barb will put on postage and mail due to errors by Kinko last year. Letters must be mailed by Dec 27 but goal is Dec 24.

c. **Agenda items:**

i. Long Park

ii. By laws

iii. Mailboxes

iv. Board membership

- **By Law Changes-**

a. **Action-**Don to ask his secretary to type of By Laws at a cost of not more than \$100. Have completed before Dec 20

b. **Action-**Barb will make edits to the document based on recommendations from last meeting. This will be sent to the membership with the annual meeting notice.

**Next Meeting: Annual meeting**