

Norwood Village Board Meeting Minutes

Date: Nov 5, 2008
Attendees: Barb Kalis, Dennis Hummel, Bob Weiss, Cindi Smith
Absent: Don Jacobs
Scribe: Cindi Smith

1. **Minutes:** Reviewed and approved
2. **Treasurer's report:** Don was absent but the board reviewed the bookkeeper's reports. Board moved to accept the reports submitted.
Discussion:
 - We are over on mail box improvements but good on many other line items leaving the budget to the good for the month.
 - Sound Equity, which is handling the house in foreclosure, wants to pay the back dues in order to remove the lien on the property. Since Don is gone on vacation, Barb Kalis sent an estimate of the bill with a cover letter explaining the circumstances. It is expected that Norwood Village will receive approximately \$695.85 in the near future.
3. **Old Business:**
 - **Mailbox shelters-** Dennis and Don have completed 9 of 13 roof structures. They are waiting for more materials to complete the rest. They believe they can complete 25% of the mailbox shelters by year end, and complete the rest in the spring, when there is better weather.
 - a. **Actions needed:**
 - i. Barb will select color of paint
 - ii. Dennis and Don will complete the structures and ask for help from neighbors in the area affected.
 - iii. Barb will contact post office regarding consolidating mailboxes in area identified.
 - iv. Board will notify the members at the annual meeting of the status and expectations about mailbox orders.
 - v. Don and Dennis will decide which mailbox shelters will be completed in 2008 vs 2009.
 - **Board membership**
 - a. Bob Weiss is interested in being nominated for a 3 year term.
 - b. **Action needed:** Board members are to consider suggestions of other members as we have 2 positions that will be open in 2009
 - **Updating Norwood Board Roster-**
 - a. **Decision:** Board decided to simplify the Roster by simply making an excel spreadsheet and include a map of the homes and a roster of board members and architectural control members. This will make updating much easier.

- b. **Action needed:** Barb will get list of members to each board member so the board can call and verify names, numbers and email addresses.
 - c. **Action needed:** Each board member to come to next meeting with edits.
- **Annual Meeting** –suggested date 1/10/09
 - a. **Action needed:** Barb to contact Unitarian church to secure room.
- **Budget:** Much discussion about the budget but ultimately it was decided that we needed Don’s input to complete.
 - a. **Decision/Action-**table completing the budget until next meeting when Don returns.
 - b. **Decision-** we do not need a web site but want to keep budget for other forms of communication needs.
 - c. **Decision-**keep minimum of \$1000 in for mailbox structures
- **By Law Changes Recommendations:**
 - a. **All sections:** Change all references to mail to mail/email as we want to encourage as much communication through email as possible.
 - b. **Page 1, Section 9.** Include “Outgoing president calls the meeting”
 - c. **Page 2, Section 13-**Eliminate
 - d. **Page 4, Section 3-** delete “he shall keep custody of seal..”
 - e. **Page 4, Section 4-**delete “He shall deliver...???”
 - f. **Page 6, Article IX** modify “at discretion of president of board”
 - g. **Page 7, delete ?????**
 - h. **Get OCR to scan document so we can make edits. If not possible, have someone type the document as there does not seem to be any word document available.**

Next Meeting: 12/9 at 7pm