

# NORWOOD VILLAGE CORPORATION

P.O. Box 40058  
BELLEVUE, WASHINGTON 98015-4058

[HTTP://WWW.NORWOODVILLAGE.INFO](http://www.norwoodvillage.info)  
NORWOODVILLAGE@GMAIL.COM

## **NOTICE OF ANNUAL MEETING OF MEMBERS OF NORWOOD VILLAGE CORPORATION**

NOTICE IS HEREBY GIVEN that the annual meeting of the members of Norwood Village Corporation will be held on Saturday, January 7, 2012, beginning at 6:00 p.m. (potluck dinner and social hour— please bring a main dish, salad, or desert to share and drinks, plates, and utensils for your family) and 7:00 p.m. (business meeting), at East Shore Unitarian Church, 12700 S.E. 32<sup>nd</sup> Street, Bellevue, Washington.

The purpose of the annual meeting is to conduct any and all business that may properly come before the Association at said meeting, including, without limiting the generality of the foregoing, (a) the election of one or more new trustees and (b) the approval of an annual budget for the Association. The proposed annual budget, and proxy form are enclosed.

Dated December 19, 2011.

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Robert N. Weiss, President

Enclosures:

Change of Address Form

Agenda

Proposed Annual Budget

Proxy Form

2010 Annual Meeting Minutes

# Help Keep Our Records Accurate!!

We need your help to make sure we have the correct information needed to contact you. From time to time, we need to send important information to you like meeting notices, annual assessment notices, and other important information for members of Norwood Village.

If your contact information has changed or you have noticed incorrect information on your billing, please let us know by completing and returning this form.

Thank you for your help.

You can do this by:

- Completing this form and returning it with your payment to: Norwood Village Corp., PO Box 40058, Bellevue, WA 98015-4058, or
- Completing this form and giving it to any member of the board, or
- Typing your information into an email and sending it to:  
[NorwoodVillage@gmail.com](mailto:NorwoodVillage@gmail.com)

Name(s): \_\_\_\_\_

Norwood Street Address: \_\_\_\_\_  
*(Please include this even if it is not your current mailing address)*

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My mailing address is my Norwood Village street address

My mailing address is: \_\_\_\_\_

\_\_\_\_\_

My email address is: \_\_\_\_\_@\_\_\_\_\_

Our email policy can be seen at: <http://www.norwoodvillage.info/GovDocs/PolicyVillageEmail.pdf>

**Please send future announcements to my email address**

**Please send me a directory**

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My phone number (with area code) is: \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Comments/Special Instructions/Etc.:

AGENDA  
NORWOOD VILLAGE CORPORATION ANNUAL MEETING  
JANUARY 7, 2011

Roll Call

Reading notice of proof of mailing.

Reading of minutes of last preceding meeting

Report of President.

- 60<sup>th</sup> Anniversary Party – a great success!
- actions taken on rental houses
- dumpsters
- swimming pool

Report of Secretary.

Report of the Treasurer.

Presentation and approval of budget.

- new expenses
- proposal to raise dues from \$110 to \$135

Report of Committees.

Election of Trustees. (2 – 3 year terms)

Nominations: Troy Gilland

Transaction of other business mentioned in the notice.

New business (non-budget).

Adjournment

*In the absence of any objection, the presiding officer may vary the order of business at his/her discretion.*

**NORWOOD VILLAGE CORPORATION  
2012 ANNUAL BUDGET**

DESCRIPTION	ANNUAL BUDGET 2011	PROPOSED BUDGET 2012	CHANGE
<b>INCOME</b>			
Current Years Assessment	\$ 9,790.00	\$ 12,015.00	\$ 2,225.00
Dues Owed Prior years & Late Fees	\$ 2,735.00	\$ 6,048.00	\$ 3,313.00
Rent Income	\$ 3,100.00	\$ 3,600.00	\$ 500.00
Interest Income	\$ 900.00	\$ 30.00	\$ 870.00
<b>Total Income</b>	<b>\$ 16,525.00</b>	<b>\$ 21,693.00</b>	<b>\$ 6,908.00</b>
<b>EXPENSES</b>			
Annual Meeting	\$ 400.00	\$ 400.00	\$ -
Area Development Projects	\$ 300.00	\$ 300.00	\$ -
Bookkeeper	\$ 600.00	\$ 600.00	\$ -
Communications (Newsletter, web)	\$ 400.00	\$ 400.00	\$ -
Corporate Filing fee	\$ 10.00	\$ 10.00	\$ -
Drainage	\$ 850.00	\$ 1,000.00	\$ 150.00
Insurance	\$ 2,500.00	\$ 2,000.00	\$ (500.00)
Legal and Professional	\$ 400.00	\$ 400.00	\$ -
Mailbox shelter Repairs	\$ 400.00	\$ -	\$ (400.00)
Miscellaneous	\$ 200.00	\$ 200.00	\$ -
Common Property Maintenance	\$ 2,400.00	\$ 3,000.00	\$ 600.00
Post Office Box	\$ 45.00	\$ 96.00	\$ 51.00
Printing, Stamps	\$ 200.00	\$ 200.00	\$ -
Real Estate Taxes	\$ 2,300.00	\$ 2,500.00	\$ 200.00
Social-Picnic, Easter, Xmas, etc	\$ 500.00	\$ -	\$ (500.00)
View Cutting Subsidy	\$ -	\$ 250.00	\$ 250.00
Clean Up Dumpster	\$ 1,500.00	\$ 1,500.00	\$ -
Bank Fees	\$ -	\$ 72.00	\$ 72.00
<b>Total Expense</b>	<b>\$ 13,005.00</b>	<b>\$ 12,928.00</b>	<b>\$ (77.00)</b>

**PROXY**

**ANNUAL MEETING OF MEMBERS  
OF  
NORWOOD VILLAGE CORPORATION**

The undersigned hereby makes, constitutes, and appoints \_\_\_\_\_ as his or her proxy, with full power of substitution, to vote in his or her place and stead at the 2012 annual meeting of the Members of Norwood Village Corporation to be held at 6:00 p.m. on January 7, 2012, at East Shore Unitarian Church, 12700 S.E. 32<sup>nd</sup> Street, Bellevue, Washington, or at any continuation or adjournment thereof, according to the number of votes the undersigned would be entitled to cast if personally present.

Your Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**Norwood Village Corporation Annual Meeting  
January 22, 2011  
East Shore Unitarian Church, Bellevue, WA**

**Dennis Hummel opened the meeting at 7:00pm**

**Roll call:** Anna Weaver, Board Secretary

Anna determined the number of members present and proxies held.

**Proof of mailing and quorum met**

- Households in attendance received the mailing and a duplicate email.
- There were 25 residents represented, 13 in person and 12 proxies.

**Reading of the Annual Meeting notes 2010 was waived by the membership.**

- Meeting notes were approved as written.

**President's Report: Dennis Hummel**

- Dennis explained that he is president now, since personal reasons forced Don Skidmore to interrupt his position as the president of the board expected for one year.
- Don is still taking care of the Norwood Webpage.

**Treasurer's Report / Presentation and Approval of Budget**

- Lisa Rutledge as our new treasurer presented the Treasurer's Report 2010, the Proposed 2011 Budget, the Profit & Loss Budget vs. Actual, the Balance Sheet (as of 12/31/2010) and A/R Aging Summary (as of 12/31/2010).
- Lisa answered the questions about the changes in the proposed budget 2011.
  1. Not in the budget 2011 is the amount of \$1000 for the view cutting subsidy, since there haven't been view cutting requests in 2010.
  2. Since one yard waste dumpster in 2010 has been enough the costs went down to \$1500.
  3. The annual dues are stated with the amount \$110.

- Lisa explained that Norwood Village has liens of the unpaid dues (only the higher amounts) listed on the A/R Aging Summary.

**Motion:** Treasurer's Report 2010 is accepted with the correction made for missing line items (social – picnic, area development projects). – Motion approved.

**Motion:** Accept the budget 2011 as presented. – Motion approved.

**Motion:** The Board would be directed up to \$ 1000 to approve view cutting costs even though it is not in the budget. – Motion approved.

### **Election of Trustees:**

- 2 seats are open for 2011: Dennis Hummel and Don Skidmore are not on the board 2011.
- Cindy Smith is elected to fill the three year term position and Don Jacobs is elected to fill the one year position.

### **New Business**

- Problems with parking cars on lawns. Don Jacobs showed a photo of a lawn, damaged (deep tire marks) by parking cars.
- The board suggested a discussion about dividing Long Park/South Park. Since there were different concerns about it, Don Jacobs brought forward a **motion**:  
He suggested sending out letters to all property owners along Long Park/South Park after doing research to include tax issues, divide and remain as separate parcels or combined to adjacent property. – Motion approved with dissent.
- Jeff Brabec shared his concerns about old trees located in Ravine Park standing next to his house.

Scribe: Anna Weaver, Board Secretary